

MEETING MINUTES
NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE
October 2, 2014 – Regular Meeting
2:00 p.m. at Building Construction Services Conference Room

Attendees: Buz Collins, Roger Heller, Paul Pilch, Jeri Reif, and Karen Totten

County: Mike Dallenbach, John Elias, Chuck Koons, James Layport, Francine Lisby, Judith Nothdurft, Linda Rohmer-Free, Venkat Vattikuti, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 2:00 p.m.

A roll call of members was taken that established a quorum was present.

The meeting minutes from August 21, 2014 were unanimously approved as written.

Citizen Input on Agenda Items Only: (3 Minute Limit)

- None

Unfinished Business:

- Paving Program – Loan/Assessment Increase / Public Outreach – Mr. Layport conveyed there are approximately 163 miles of roadways in the Northwest Port Charlotte S&D Unit that need paving. There was extensive discussion regarding the condition of the roads, paving in phases, and the cost of paving. Mr. Layport and Mr. Koons distributed maps with the area divided into 5 sections and explained that paving costs change from year to year based on gas prices.

Ms. Rohmer-Free explained the available funding and information regarding a possible paving loan. The estimated cost of the Northwest Port Charlotte paving and rejuvenation program is approximately \$25,634,000. Fiscal Services proposed an assessment rate increase of \$93 for a total annual rate of \$218 for each Equivalent Residential Unit (ERU) to pay back the loan for paving (\$17,820,000) over 10 years.

There was discussion regarding a mail out letter and survey to citizens offering 3 options for a rate increase. Mr. Heller made a motion to send a letter and survey to property owners explaining the paving program and that the duration of the paving project would depend on the amount of funds raised with a rate increase offering options of \$0, \$50 and \$93; the motion was seconded by Mr. Collins with a vote 2 to 2; after extensive further discussion the motion was withdrawn. Mr. Pilch made a motion to shorten the draft letter and send it out asking for a rate increase of \$93 to be used exclusively to pave the entire Northwest Port Charlotte Street & Drainage area; the motion was seconded by Ms. Reif and passed unanimously.

- Swale Work – There is funding available in the budget for the swale work to begin before the road paving project starts. The Committee requested that Eppinger and McCabe be concentrated on first. Mr. Elias stated that Maintenance & Operations is working on an aggressive plan for the swale work.
- Future Sidewalk Plan – The Committee provided input to Ms. Nothdurft who consolidated it onto one sheet. Mr. Pilch made a motion to submit the lists as provided by the members; the motion was seconded by Mr. Heller; however he asked that the commentary be removed from the list before submittal; the motion passed unanimously.
- Driving Hazard Signage at Bridges – Final Costs – Mr. Vattikuti reported the final cost was \$2500 for fabrication and installation.
- Evaluation to Lower Speed Limits on Jacobs – Mr. Vattikuti stated an evaluation will be done during peak season and it will go before the Board of county Commissioners for approval in December or January.
- Chamberlain & SR 41 Traffic Light - Tabled until US 41 is Widened
- Herbicide Treatment - Tabled until the quote is received for a request by another MSBU

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New Business:

- Bridge Pile Jacketing – The state inspects the bridges every two years and provides a report of their findings. It is likely that the 7 bridges will require jackets. Mr. Koons will send a list of the bridges. It will cost \$100,000 for the engineering inspection. Mr. Collins made a motion that the committee approves the hiring of an engineering firm to determine what repairs are needed and an estimate of costs; Mr. Heller seconded the motion and passed unanimously.
- Chamberlain Bridge over Markham WW – Tabled
- Activity Report (8/1/14 – 9/26/14) – Was distributed for review and discussion.
- FY2014/2015 Budget – This budget became effective on October 1st. Ms. Rohmer-Free explained General Development Corporation revenues and the revenues that are shown on the report and answered questions from the last meeting. The bridge money that was not spent during FY 2013/2014 was carried over to FY 2014/2015. Ms. Rohmer-Free stated that there is not enough money in the budget to do the swale work that needs to be done in section 3 as shown on the maps; however there are funds in reserves that could be moved.

Open Discussion:

- Mowing this month is normally done around this time but there is too much water in the area. Mr. Collins requested that the mowers be stopped from mowing until the area dries out. Mr. Dallenbach will follow up.
- FY2016 and FY2017 budgets are being worked on now. A proposed budget should be back to the committee in January for review.

Citizen Input on MSBU Related Items: (3 Minute Limit)

- None

The next meeting is scheduled for Thursday January 15, 2014 at 2:00 p.m.

The meeting was adjourned at 4:09 p.m.

Submitted by:

Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
NORTHWEST PORT CHARLOTTE S&D ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Thursday, October 2, 2014

MEETING TIME: 10:00 A.M. – Building Construction Services Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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